

**Minutes  
Board of Health Meeting  
Chelan-Douglas Health District  
August 20, 2018**

**Executive Session:**

The meeting convened at 3:01PM. **Dan Sutton, Douglas County Commissioner, voted to move into Executive Session to consider a personnel matter involving potential litigation and Keith Goehner, Chelan County Commissioner, seconded the motion and it passed unanimously.** Gil Sparks of OMW law, counsel for the Health District, was present. The Board reconvened in regular session at 3:38PM.

**Board Members Present:**

John Sterk, East Wenatchee City Council  
Keith Goehner, Chelan County Commissioner  
Doug England, Chelan County Commissioner  
Dan Sutton, Douglas County Commissioner  
Steve Jenkins, Douglas County Commissioner  
Keith Huffaker, Wenatchee City Council  
Jill Thompson, Waterville Town Council

**Administrative Staff Present:**

Barry Kling, Administrator and Environmental Health Director  
Kandis Boersema, Associate Administrator, Fiscal and Support Services  
Francis J.V. Collins, M.D., D.D.S., Health Officer  
Jackie Dawson, PhD, Region 7 PH Epidemiologist/RERC  
Veronica Farias, Health Communications Coordinator  
Lorena Orozco, Chief Deputy Registrar/Fiscal Assistant

**Public Present:**

None

**Consent Agenda**

**Steve Jenkins, Douglas County Commissioner, made a motion to approve the consent agenda that includes the July 16, 2018 Board Meeting Minutes, July Payroll in the amount of \$206,807.79, July**

**Benefits in the amount of \$72,433.96, approval of payment of 2018 Vouchers No. 2018-0474 to 2018-0534 in the amount of \$97,760.60. Keith Huffaker, Wenatchee City Council, seconded the motion and it carried unanimously.**

### **Program Update**

**Stephanie Snitily**, Communicable Disease nurse, gave an update on bat issues, stating that they continue to be very busy with bat exposures and telephone calls from the public. She also stated that they have tested 75 bats so far this year with 10 testing positive for rabies. She reported that 23 people from our jurisdiction have received rabies prophylaxis. She also briefly explained the process of prophylaxis treatment.

**Jackie Dawson**, Epidemiologist/RERC, gave an update on wildfires and smoke conditions. She described why wildfire smoke is a major issue and how smoke effects the community, especially the more susceptible population who have serious health conditions. She also reported how smoke has a direct impact on the migration of bats causing bats to migrate to areas where there is much cleaner air. This is why we have seen an increase of activity in the area. She also reported that the Health District has been distributing masks at a much faster rate than years prior and that other agencies are assisting with distributing masks to the public. She reported that the Health District is providing the public with N95 masks.

**Barry Kling**, Administrator/Environmental Health Director, explained how important it is for the community to know about air quality, particularly during fire season. He stated that social media has played a major role in relaying information to the public about hazardous air. He also explained that he has been researching handheld monitoring devices that measure the quality of air. He explained that with this device we would be able to go to different organizations in the community, such as schools, to help detect hazardous pollutants in the air. **Jill Thompson, Waterville Town Council, made a motion to allow the Health District to buy the handheld air monitoring devices. Dan Sutton, Douglas County Commissioner, seconded the motion and it carried unanimously.**

### **Board Discussion**

None

### **Public Comment**

None

### **New Business**

None

### **Unfinished Business**

None

### **Reports**

**Kandis Boersema**, Associate Administrator, Fiscal and Support Services, reported that through July 2018, 59% of the year completed, the revenue was 62% of budget and expenses were 60% of budget.

She also reported that the 2017 audit started on Monday, August 6, 2018. The exit interview is scheduled for September. She stated that the Board will be notified via email, with the exact date and time, in case they would like to attend.

**Carol McCormick**, Associate Administrator for Personal Health Services, was on vacation and was not here for this meeting. Her Personal Health Services program update and the Current Conditions of Interest newsletter were included in the Board of Health packet.

**Barry Kling**, Administrator/Environmental Health Director, shared on Carol's behalf. He reported one TB case was just completed and we got one new case. He also wanted to commend Carol on her involvement in the CSCHN program. She has been very diligent in providing families with the different resources in our community.

**Veronica Farias**, Health Communications Coordinator, reviewed her report with the Board. She pointed out a last-minute outreach event that was not included her report, which was the Columbia Valley Community Health Back



to School Fair in Chelan. She reported that they had a great outcome at the school fair event, with over 2,500 people attending. She also discussed one of the graphs in her report, which illustrates the impact of all the recent social media alerts regarding air quality and bats.

**Barry Kling**, Administrator/Environmental Health Director, reported that the Health District's On-site/Land Use Program has been very busy. He reported that the number of Land Use Applications were very high at the beginning of the year, but have recently slowed down. He also stated that the Food Program has been quite busy as well, and that both programs are fully staffed at this time.

**Dan Sutton, Douglas County Commissioner, made a motion to adjourn the meeting at 4:31 p.m. Keith Huffaker, Wenatchee City Council, seconded the motion and it carried unanimously.**

A handwritten signature in cursive script, appearing to read "John W. Sterk", written over a horizontal line.

John Sterk, Chair